



## MEETING MINUTES

Project: Peabody Welch Elementary School  
 Subject: School Building Committee Meeting  
 Location: Zoom Conference Call  
 Distribution: Attendees, Project File

Project No: MP17-114  
 Meeting Date: 4/27/2023  
 Time: 9:30 AM  
 Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Edward Bettencourt*	Mayor	✓	Mike Burton	DWMP
✓	Beverley Ann Dunne*	SBC Chair	✓	Christina Dell Angelo	DWMP
✓	Josh Vadala*	Superintendent		Mike Cox	DWMP
✓	Sam Rippin*	SBC Member		Rachel Rincon	DWMP
✓	Jarrod Hochman*	SBC Member	✓	Aidan Place	DWMP
✓	James Hafey*	SBC Member		Donna DiNisco	DiNisco
✓	Peter McGinn*	SBC Member		Ken DiNisco	DiNisco
✓	Ryan Melville*	SBC Member		Vivian Low	DiNisco
	Michelle Massa*	Welch Principal		Jeff Oxsalida	DiNisco
✓	Kara Migliozi*	SBC Member		Jim Shuttlesworth	DiNisco
	Michael Gingras	SBC Member		Todd McCabe	Consigli
✓	Edward Colbert*	SBC Member		Kristy Lyons	Consigli
✓	Jillian Gonzalez*	SBC Member		Andrew Malian	Consigli
✓	Jenn Dort*	SBC Member	✓	Chris Kavanaugh	Consigli
✓	Elizabeth McGivern*	SBC Member		Amber Peach	Consigli
	Kerri Anne Wheeler*	SBC Member			
✓	Daniel Doucette	SBC Member			
	Thomas Griffin	SBC Member			
✓	Christopher Lord*	SBC Member			

\* SBC Voting Member

Item No.	Description	Action
34.1	<b>Call to Order:</b> 9:34 am meeting was called to order by SBC Chair B. Dunne with 12 of 16 voting members in attendance.	Record
34.2	<p><b>Previous Topics &amp; Approval of March 30<sup>th</sup>, 2023, Meeting Minutes:</b></p> <ul style="list-style-type: none"> <li>➤ A motion to approve the 3/30/2023 meeting minutes as submitted made by B. McGivern and seconded by E. Colbert. Discussion: None. Roll Call Vote: E. Bettencourt – Yes – J. Vadala – Yes - B. McGivern – Yes – S. Rippin – Yes J. Dort - Yes - B. Dunne – Yes – E. Colbert – Yes – K. Migliozi – Yes – J. Hafey – Yes – P. McGinn – Yes – Chris Lord - Yes. Abstention J. Gonzalez: None. Motion passes, minutes approved.</li> <li>➤ E. Bettencourt thanks everyone for their hard work and says they went on a tour, and it made him even more excited about the project and can't wait to see the finished product.</li> </ul>	Record
34.3	<p><b>Construction Update:</b></p> <ul style="list-style-type: none"> <li>➤ C. Kavanaugh starts the construction update. Starts with the turned over spaces from Phase 1. They have removed the site fencing and jersey barriers from the front portion of the school. Shows the main entrance of the lobby, shows the installed tile and ceiling. Then shows a photo of the typical classroom. The photo shows the new furniture delivered with desks and chairs. Can also see the new teacher's desk and casework that were installed in the classroom. Talks to the new corridor where there is more tile installed on the walls. Shows all the new casework that was installed in the media center. Then talks about the administration suite and the new millwork and casework that was installed. Shows a picture of the new mailroom, and the nurses suite with new cots. Shows a picture of the new breakout room, with the new casework and desks.</li> <li>➤ C. Kavanaugh then talks about Phase 2, where they have readjusted the site fencing on the back side of the school. They have taken control of one of the back doors and sectioned off, have also taken control of the double stack of classrooms by the construction laydown area. Shows a picture of the new temp serving line that was installed. Then shows a picture of the classroom demolition that is happening on the first floor, as well as the kitchen demolition.</li> <li>➤ K. Migliozi says the new space is beautiful and that she is very happy with the progress. B. McGivern also comments saying that everyone is so excited to see the new spaces.</li> <li>➤ B. Dunne mentions the upcoming school tours on May 10<sup>th</sup> in the coming weeks.</li> </ul>	Record

34.4	<b>Budget Update:</b> <ul style="list-style-type: none"><li>➤ C. Dell Angelo goes over the budget update. Says that they are through change order No. 07 and are working on finalization of change order No. 08 and transfer change order No. 07. Owners Contingency and GMP-CM Contingency amounts are unchanged in terms of forecasting since the last SBC Meeting.</li></ul>	Record
34.5	<b>Other Topics not Reasonably Anticipated 48 hours prior to the Meeting:</b> <ul style="list-style-type: none"><li>➤ None.</li></ul>	Record
34.6	<b>Public Comments:</b> <ul style="list-style-type: none"><li>➤ None.</li></ul>	Record
34.7	<b>Next Meetings:</b> <ul style="list-style-type: none"><li>➤ SBC 35, Thursday May 25<sup>th</sup> at 9:30 AM.</li></ul>	Record
34.8	<b>Adjourn:</b> 9:58 am A motion was made by J. Hochman to adjourn the meeting, Discussion: None. Meeting adjourned.	Record

Sincerely,

**DORE + WHITTIER**

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.