



MEETING MINUTES

Project: Peabody Welch Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: MP17-114
 Meeting Date: 3/30/2023
 Time: 9:30 AM
 Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Edward Bettencourt*	Mayor	✓	Mike Burton	DWMP
✓	Beverley Ann Dunne*	SBC Chair	✓	Christina Dell Angelo	DWMP
✓	Josh Vadala*	Superintendent		Mike Cox	DWMP
✓	Sam Rippin*	SBC Member		Rachel Rincon	DWMP
✓	Jarrod Hochman*	SBC Member	✓	Aidan Place	DWMP
✓	James Hafey*	SBC Member	✓	Donna DiNisco	DiNisco
✓	Peter McGinn*	SBC Member		Ken DiNisco	DiNisco
	Ryan Melville*	SBC Member		Vivian Low	DiNisco
	Michelle Massa*	Welch Principal	✓	Jeff Oxsalida	DiNisco
✓	Kara Migliozi*	SBC Member	✓	Jim Shuttlesworth	DiNisco
	Michael Gingras	SBC Member		Todd McCabe	Consigli
✓	Edward Colbert*	SBC Member		Kristy Lyons	Consigli
	Jillian Gonzalez*	SBC Member		Andrew Malian	Consigli
✓	Jenn Dort*	SBC Member	✓	Chris Kavanaugh	Consigli
✓	Elizabeth McGivern*	SBC Member		Amber Peach	Consigli
	Kerri Anne Wheeler*	SBC Member			
✓	Daniel Doucette	SBC Member			
	Thomas Griffin	SBC Member			
✓	Christopher Lord*	SBC Member			

* SBC Voting Member

Item No.	Description	Action
33.1	Call to Order: 9:30 am meeting was called to order by SBC Chair B. Dunne with 12 of 16 voting members in attendance.	Record
33.2	<p>Previous Topics & Approval of February 16th, 2023, Meeting Minutes:</p> <p>A motion to approve the 2/16/2023 meeting minutes as submitted made by B. McGivern and seconded by E. Colbert. Discussion: None. Roll Call Vote: E. Bettencourt – Yes – J. Vadala – Yes - B. McGivern – Yes – S. Rippin – Yes J. Dort - Yes - B. Dunne – Yes – E. Colbert – Yes – K. Migliozi – Yes – J. Hochman – Yes – J. Hafey – Yes – P. McGinn - Yes. Abstention: None. Motion passes, minutes approved.</p>	Record
33.3	<p>Construction Update:</p> <ul style="list-style-type: none"> ➤ C. Kavanaugh starts the construction update. Goes over photos of the classrooms. The flooring is complete, ceiling tiles are fully installed, lighting is on, all the casework cubbies with overhead storage are installed. All the plumbing fixtures are installed, the water has been chlorinated and tested. Then goes over the photos from the media center. The reception desk had been installed with the stone top. The millwork shelving and storage areas have been installed. Then details what has been installed in the principal’s office. Millwork has been installed with all the casework. The wood doors and flooring have been installed as well. Says the windows, flooring, and visual display boards have all been installed in the principal’s office. Flooring is being finished up in the corridors. The bathroom partitions have been installed on both the first and second floor. Flooring and base have been installed in the breakout rooms. Flooring has been installed at the main entrance, lighting fixtures have been installed and the skylight. Shows a picture of the prep for the exterior sidewalks, mentions they did their first placement yesterday. ➤ C. Dell Angelo goes over the milestone dates that are upcoming. Phase 1 substantial completion on 4/7. FF&E Delivery and Installation from 4/10-4/12. IT Installation from 4/13-4/21, Moving on 4/17, and First day in turned over phase on 4/24. ➤ C. Kavanaugh mentions another milestone happened yesterday when the Fire Department walked with Consigli and tested all the fire alarm and life safety systems and passed. 	Record
33.4	<p>Budget Update:</p> <ul style="list-style-type: none"> ➤ C. Dell Angelo goes over the budget update. Says there is one new amendment from DiNisco, Amendment No. 10. Will be finalizing the paperwork for this in the next couple of days. Also, will approve Change 	Record

	<p>order No. 7 this week. Approved total to date of \$280,384, which leaves \$551,321 remaining. Forecasting \$206,293 in change requests, will review these requests with the project team prior to approval. Approved GMP contingency transfers to date are \$121,735 with \$564,344 remaining. Also currently forecasting in GMP Contingency \$135,191.</p>	
33.5	<p>Other Topics not Reasonably Anticipated 48 hours prior to the Meeting:</p> <ul style="list-style-type: none">➤ None.	Record
33.6	<p>Public Comments:</p> <ul style="list-style-type: none">➤ None.	Record
33.7	<p>Next Meetings:</p> <ul style="list-style-type: none">➤ SBC 34, Thursday April 27th at 9:30 AM.	Record
33.8	<p>Adjourn: 9:58 am A motion was made by J. Hochman to adjourn the meeting, Discussion: None. Meeting adjourned.</p>	Record

Sincerely,

DORE + WHITTIER

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.